

Peris Naguro

123, City, Country

Phone number | Email address

Objective

Dedicated and results-driven Project Manager with 8+ years of experience in leading cross-functional teams and delivering projects on time and within budget. Seeking a challenging opportunity to apply my expertise in project management and drive organizational success.

Professional Experience

Project Manager

XYZ Corporation, City, State

May 2015 - Present

- Successfully managed 15 projects simultaneously, resulting in a 30% increase in on-time project delivery.
- Led a team of 12 project coordinators, providing mentorship and guidance, resulting in a 20% improvement in team productivity.
- Achieved a 15% cost reduction by implementing lean project management principles and optimizing resource allocation.
- Collaborated with stakeholders to define project scope, objectives, and deliverables, ensuring alignment with organizational goals.

Project Coordinator

ABC Solutions, City, State

March 2012 - April 2015

- Assisted in managing project schedules, resources, and budgets for multiple projects.
- Conducted regular project status meetings, ensuring effective communication among team members and stakeholders.
- Created and maintained project documentation, resulting in improved project organization and audit compliance.
- Collaborated with cross-functional teams to resolve project issues, resulting in a 25% reduction in project delays.

Volunteer and Internship

- Volunteer Project Manager at "Community Outreach Program" (2016 - 2018).
- Internship as a Project Coordinator at "GlobalTech Solutions" (Summer 2011).

Education

Master of Business Administration (MBA)
Bachelor of Science in Business Management

University of Excellence, City, State
City University, City, State

Graduated: May 2011
Graduated: May 2008

Certifications and Training

- Project Management Professional (PMP)
- Certified ScrumMaster (CSM)
- Six Sigma Green Belt

Awards

- XYZ Corporation's "Employee of the Year" (2017) for outstanding project management performance and leadership.
- "Excellence in Project Execution" Award (2018) for consistently delivering high-quality projects on time and within budget.

References

Available upon request.